



Fawcett Elementary and
Tacoma Public Schools
Resources & Information
Updates from
Principal Hathaway
\*Week of October 12, 2020\*

### Fawcett Class List Changes (\*UPDATED):

Please know we now have some additional classroom changes, effective Monday, October 12<sup>th</sup>. As previously communicated, class lists are always tentative each fall, as at every school year, part of the routine involves shifting teachers to match where students show up in the beginning of school. The COVID-19 pandemic means that this school year we have seen teachers shifting assignments more than ever before.

Over 5,000 students district-wide have chosen to enroll in Tacoma Online — a fully online learning experience. All of this means that many of our teachers will shift to new schools, new grade levels, new subject matter. Some have shifted from classroom instruction to supporting students enrolled in Tacoma Online.

Here at Fawcett Elementary School, we have already had some shifting, and have some additional shifts which will start on Monday due to decreased student enrollment at Fawcett. The reason for this move is that our projected student enrollment is less than what was projected in the spring when we were allocated staffing. Experience tells us that when school starts in September, some students who are enrolled here do not attend, and new students who have moved into the neighborhood—but not yet enrolled—show up. In addition, during this unprecedented time, some of our projected students have enrolled into Tacoma Online.

With that said, starting on Monday, Mrs. Cornwell-Wright (5<sup>th</sup> grade teacher) will no longer be with us. We appreciate her commitment to our Fawcett students, families, staff, and community and know she will be an integral member at her next placement. Because of this, her 5<sup>th</sup> graders will be transitioning to either Ms. Guilford, whom they have been receiving ELA instruction this year from, and Mrs. Robinson, who will become a 4<sup>th</sup> & 5<sup>th</sup> grade multi-age, which she taught last year. Some of Mrs. Robinson's current 4<sup>th</sup> graders will be transitioning to Mr. Senna and Mrs. Gibson to accommodate the 5<sup>th</sup> grade changes.

In addition, because our two current 1<sup>st</sup> grade classrooms were over capacity, our Title teacher, Mrs. Raz will join our 1<sup>st</sup> grade team.

Ms. Hathaway or Ms. Holcombe have made personal phone calls to all students who will be transitioning to a new classroom and an email was sent on Friday, 10/9/2020 at 4:30 PM to the students and families who will be shifting classrooms on Monday.

We continue to appreciate your partnership and patience during this unprecedented time. Thank you. This video shows you what happens in a normal year: <a href="https://www.youtube.com/watch?v=L1Lp2xZ-4zM&t=1s">https://www.youtube.com/watch?v=L1Lp2xZ-4zM&t=1s</a>



#### Fall Conferences (\*UPDATED):

Falls conferences are this week (October 14<sup>th</sup>, 15<sup>th</sup>, & 16<sup>th</sup>) and while they may look a little different this year, having time to meet with parents/guardians is more important than ever to student success. Teachers will be scheduling conferences using Microsoft Teams. Please look for scheduling information directly from your child's teacher. On these three days, please know that the Wednesday will not be a late start, but each of the three days are early release ending at 12:15 PM.

The early release schedule is:

9:15-9:45 AM: Independent Remote Learning

9:45-10:15 AM: Class Meeting / SEL

10:15-10:25 AM: Brain Break

10:25-10:55 AM: Math (Wed/Fri) & ELA (Thurs)

10:55-11:05 AM: Brain Break

11:05-11:25 AM: Math or ELA small group

11:25 AM-12:05 PM: Lunch

12:05-12:15 PM: Independent Remote Learning

12:15 PM: Early Dismissal

### New Student Attendance Expectations (\*UPDATED):

Our virtual attendance expectations were sent as an attachment on Sunday, October 4<sup>th</sup>. Teachers will go over these expectations with you during the upcoming fall conferences.

# Free & Reduced Priced Meals (\*UPDATED):

All Tacoma students can currently receive free meals, but there are many reasons to apply for free and reduced priced meals this month anyway. While meals are free right now, the federal government waiver that makes that possible expires on December 31st. The waiver might be extended, but applying for free or reduced priced meals now can make sure qualifying students are covered either way.

If you qualify for free and reduced-price meals, you might also be eligible for things like free access to internet or discounts on childcare or cable television service. And, your free and reduced-price meal applications are tied to supplemental educational funding that helps our school.

To sign up for free or reduced-price meals, go to www.tacomaschools.org/nutrition.

For additional information, call Nutrition Services at 253-571-3370 or contact us at school at 253-571-4700.

Get more information, including the map of meal pick-up stops at: <a href="http://bit.ly/TPSFall2020">http://bit.ly/TPSFall2020</a>. Based off this map, Fawcett Elementary School is a stop! We are the final stop on the bus route @ 11:26 AM. The bus will remain at the school until noon. Nutrition Services staff will serve meals to walk-ups.

#### Schoology for Students, Families, & Teachers:

Schoology family access codes should have gone out to you via email last week. You should have received a specific code from TPS that matches to your child/children.

If you don't receive this Schoology access code or need help registering, please go to our school website and click on the tile that says: "Remote Learning Help." This will connect you with our school's teacher librarian,



Mrs. Wells, who can assist you with this or other remote learning questions you may have. Mrs. Wells email address is: <a href="mailto:ewells@tacoma.k12.wa.us">ewells@tacoma.k12.wa.us</a>.

Take a look at this short video how one parent likes to use Schoology: <a href="https://www.youtube.com/watch?v=2K6H3S9mKbk&list=PLyhiW2xh9YYheLyohrDTG\_seA7x7ITgw&index=8">https://www.youtube.com/watch?v=2K6H3S9mKbk&list=PLyhiW2xh9YYheLyohrDTG\_seA7x7ITgw&index=8</a>



# **Upcoming Drive-Thru FREE Flu Shots (\*NEW):**



#### Update Your Contact Information, Health History, & Housing:

Each school year we ask families to provide updates on their student's health history, housing information and parental contact information. This information only needs to be updated if it has changed, but it can be critical. For this year we have a fillable PDF packet which was sent via email. You can email completed forms to Kelly Penswick at: <a href="mailto:kpenswi@tacoma.k12.wa.us">kpenswi@tacoma.k12.wa.us</a>.

If you did not receive this email, please feel free to make any changes by visiting our website at <a href="https://www.fawcettfalcons.org">www.fawcettfalcons.org</a>. Once you are there, a pop-up box will appear with an "Urgent" message. Please click the "Contact" button in the upper right corner and then click "Update Your Contact Information." This will direct you to Ms. Lori's, our office coordinator, email where you can email her your information (i.e. name, email address(es), phone number(s), mailing address, etc.). If you do not have changes, you don't need to complete.



# **K-3 TV Lessons Broadcasting Times:**

Starting the week of October 5<sup>th</sup>, our TPS K-3 TV airing schedule will adjust slightly allowing to provide grade level lessons that will include both a literacy and math component daily. Below is the new viewing schedule.

TV lessons will continue to be viewed on KTPS TV (Comcast channel 26 or Click/Rainier Connect channel 25) and be available on the district YouTube channel.

More information can be found at:

https://www.tacomaschools.org/schools-and-learning-sites/digital-campus/tv-school

KTPS K-3 TV Lessons Viewing Schedule
To begin October 5th, 2020
Monday-Friday
9:30 - 10:15 a.m. Kindergarten
10:30 – 11:15 a.m. Grade 1
11:30 a.m 12:15 p.m. Grade 2
12: 30 - 1:15 p.m. Grade 3
1:30 - 2:15 p.m. Kindergarten (repeat)
2:30 – 3:15 p.m. Grade 1 (repeat)
3:30 - 4:15 p.m. Grade 2 (repeat)
4:30 - 5:15 p.m. Grade 3 (repeat)

# Family App:

When we return to school in the hybrid learning model, <u>every day before school</u> a parent or guardian must complete the daily COVID-19 screening before arriving on campus or entering the school bus. This is mandatory and is daily, as the state Department of Health requires parents/guardians throughout Washington to fill out a short daily health screening form confirming that their child is not ill and has not been exposed to anyone with COVID-19.

We are trying to make this process as easy as possible for you.

To prepare for this requirement, you can go to the website right now at tacomaschools.org. You will see a link that says: Make daily health screenings easier: Register now for new online TPS Family App.

That page will walk you through the registration process. If you register now, you'll be all set up to fill out the daily health screening form when your student starts back to school in person.

For more information on this, please visit the Tacoma Public Schools, our Fawcett Elementary School Facebook page, and/or click on this link:

https://family.tpsapps.org/?fbclid=IwAR2gOyH9nyOn7uNrl26h\_569b3XjBSGsX-1w2zqkgYitJeg2oxyyOfEugWY

### Completed Medication Form(s) and/or Emergency Health Care Plan(s):

Please return any completed medication form(s) and/or emergency health care plan(s) to the Health Room as soon as possible. Signed forms can be faxed to our building at 253.571.4754, emailed to our school nurse, or mailed to the building addressed as "ATTN: Health Room." Please note: all life-threatening conditions require medication, orders, and a health care plan in place prior to starting school in person. Medication drop-off to be announced.

Shawn Jones, RN

Sjones4@tacoma.k12.wa.us / 253.571.4739 nurse/clinic phone / 126 E. 60th Street Tacoma, WA 98404

# **Microsoft Teams Access:**

Microsoft Teams is where teachers will be teaching "live". It may be accessed from your desktop or mobile device by logging into Office 365, which is located on the Tacoma Public Schools website near the top of the page. The username is their student ID@TPS10.org and the password is tps. Your child's student ID# is the same throughout their Tacoma Public Schools educational career. If you or your child do not know their



student ID#, in can be found in HAC (above). I have also included a one-pager to the end of this newsletter. \*The only person logging into Microsoft Teams should be the student. Parents/guardians should not be logging in unless the student is present. Feel free to look at the TPS Board Policies for more information: <a href="https://www.tacomaschools.org/about/school-board/policy-manual/policy-details-page/~board/policy-6000/post/6973r">https://www.tacomaschools.org/about/school-board/policy-manual/policy-details-page/~board/policy-6000/post/6973r</a>

# **Microsoft Training for Families & Family Support Center:**

Please feel free to watch the video tutorial playlists below:

- https://bit.ly/TPS-TeamsTips
- https://bit.ly/TPS-OfficeTips
- https://www.tacomaschools.org/get-involved/training



# Learning Packets Now Available Online:

Electronic versions of some elementary learning packets are now available on the district website, with more to come soon. Right now, you can access English Language Arts (ELA) and science packets students in kindergarten through fifth grade. Math packets will go online soon. These packets are designed to complement and extend the learning students will experience with their classroom teachers, as well as the K-3 TV Lessons (below). <a href="https://www.tacomaschools.org/schools-and-learning-sites/digital-campus/return-to-school-guide/learning/preschool-elementary">https://www.tacomaschools.org/schools-and-learning-sites/digital-campus/return-to-school-guide/learning/preschool-elementary</a>

# **Fawcett Elementary School Facebook Page:**

If you haven't already, I would like to encourage you to "Like" our Fawcett Elementary School Facebook page, as we are frequently adding a variety of additional resources, tips, ideas, and opportunities: www.Facebook.com/FawcettFalcons

### **Helpful Websites:**

- Fawcett Elementary School website: <a href="fawcettfalcons.com">fawcettfalcons.com</a>
- \* Fawcett Elementary School Facebook page: https://www.facebook.com/fawcettfalcons/
- Tacoma Public Schools: https://www.tacomaschools.org/

Tacoma Public Schools does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

- ❖ Civil Rights Coordinator: Lisa Nolan, lnolan@tacoma.k12.wa.us, 253-571-1252;
- ❖ Title IX Coordinator, Elementary: Christa Erolin, cerolin@tacoma.k12.wa.us, 253-571-1318;
- ❖ Title IX Coordinator, Secondary: Eric Hogan, ehogan1@tacoma.k12.wa.us, 253-571-1191;
- 504 Coordinator: Elementary, Elise Friedrich-Nielsen, efriedr@tacoma.k12.wa.us, 253-5711096;
- ❖ 504 Coordinator: Secondary, Cari Ake, cake@tacoma.k12.wa.us, 253-571-1225.
- ❖ Mailing address: P.O. Box 1357, Tacoma, WA 98401-1357. If you have questions regarding this nondiscrimination statement and its use, please contact me at lnolan@tacoma.k12.wa.us or 253-571-1252.



Family Tech Support 2020/2021

# Login to Office 365

#### Start at tacomaschools.org

Select Office 365



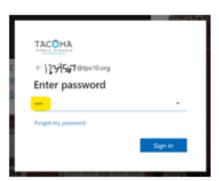
# 2. Enter your email address

Your 7-digit student ID number @tps10.org



# Enter your password.

 If it's your first time logging in, your password is tos.



# 4. Stay signed in?

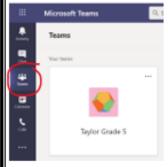
 If you share the computer with anyone, select No.



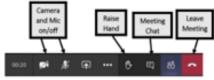
# Get to your Class Team



From the Teams tab on the left, find your teacher's Team

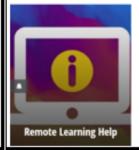


# Virtual Meeting Expectations



- → Enter the meeting with the microphone muted
- → Use the "raise hand" tool and unmute yourself to join the conversation
- → Dress appropriately for the live meeting
- → Please do not record meetings or take pictures
- → Use school-appropriate behavior and language

Need computer help? Contact our TPS help desk at studenthelp@tacoma.k12.wa.us or 253-571-4357.



#### Additionally:

On every school website there will be a remote learning help icon. When visitors mouse over, it reveals your librarian's main library phone number, email, and a button to email a Form to request assistance.